

APPLICATION TO EXTEND PROVISIONAL TEACHING, SECONDARY STEM, OR ADMINISTRATIVE CERTIFICATE WITH STRUCTURED ENGLISH IMMERSION (SEI) ENDORSEMENT DEFICIENCY

ARIZONA DEPARTMENT OF EDUCATION – CERTIFICATION UNIT

Mailing Address: P.O. Box 6490, Phoenix, AZ 85005-6490 • Telephone: (602) 542-4367

GENERAL INSTRUCTIONS AND INFORMATION

On September 28, 2015, the State Board of Education approved a Certification rule change which allows individuals who hold a teaching or administrative certificate with an SEI deficiency to meet the SEI endorsement requirement in three years instead of one year. This form may be used to apply to extend a **Provisional Teaching, Provisional Career and Technical Education, Administrative, or Secondary STEM certificate** with an SEI deficiency to three years from date of issue per the State Board rule change.

Submit the following:

Checklist:

- ☐ Completed Application.
 - Answer EVERY Criminal History Question, sign and date the application.
 - If you answer “Yes” to any Criminal History questions, you MUST submit a completed [Explanation of Incident](#) form.
- ☐ A photocopy of your valid Arizona Department of Public Safety Identity Verified Prints (**IVP**) fingerprint card.
- ☐ If you are applying to remove the Arizona and/or United States constitution deficiency, submit official transcript(s) or a photocopy of the passing AZ and US Constitutions exam score report. **Note:** If you are certified in History, Political Science/American Government, or Middle Grade Social Studies and have an Arizona and/or US constitution deficiency you must remove this deficiency in order to extend your one-year certificate.
- ☐ A check or money order for the appropriate fee. The fees are: \$20 per certificate to be extended; \$20 if you are removing the AZ and/or US Constitution deficiency. **Certification fees will not be refunded even if you do not qualify for the requested service.**

Are you removing an AZ and/or US Constitution deficiency? YES NO

I have am removing the deficiencies:

 US Constitution Deficiency AZ Constitution Deficiency\$20

SECTION 1: PERSONAL INFORMATION (TYPE OR PRINT IN BLUE OR BLACK INK)

Social Security Number: _____
(For identification purposes only)

Date of Birth: ____/____/____

Gender: M / F

Full Legal Name: _____
Last First Middle

Mailing Address: _____
Street Number or P.O. Box City State Zip

Telephone: (____) _____-____ **Email Address:** _____

Ethnicity: American Indian or Alaskan Native Black or African-American (Not-Hispanic) White (Not-Hispanic)
 Asian or Pacific Islander Hispanic or Latino Other
(Gender and Ethnicity are requested for federal reporting purposes only)

SECTION 2: CERTIFICATE(S) TO EXTEND

I am requesting a temporary extension of the following certificate(s) due to the State Board rule change. I understand that if I am granted an extension I must satisfy the SEI endorsement requirement and ALL other deficiency requirements by the expiration date of my extended certificate in order to maintain my qualification to teach in Arizona public schools.

 Provisional **Arts Education (\$20)** Provisional **Elementary (\$20)** Provisional **Special Education (\$20 each)**
 Provisional **Early Childhood (\$20)** Provisional **Secondary (\$20)** **Provisional CTE (\$20 each)**
 Provisional **PreK-12 Physical Education (\$20)** **Secondary STEM (\$20)**
 Principal (\$20) **Superintendent (\$20)** **Supervisor (\$20)**

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SECTION 3: CRIMINAL HISTORY

Answer EVERY question, Sign and Date:

ATTENTION: If “YES” is indicated for any of the following questions, please attach a full explanation to this application, a statement must be provided with each application.

1. **YES__ NO__** Have you ever had any professional certificate or license, revoked or suspended?
2. **YES__ NO__** Have you ever received a reprimand or other disciplinary action involving any professional certification or license?
3. **YES__ NO__** Have you ever been convicted of any felony offense?
4. **YES__ NO__** **Have you ever been arrested for any offense for which you were fingerprinted?**
5. **Have you ever been arrested for any of the following offenses in this state or similar offenses in another jurisdiction?**

<p>YES__ NO__ a Second-degree murder</p> <p>YES__ NO__ b Aggravated assault resulting in serious physical injury or involving the discharge, use or threatening exhibition of a deadly weapon or dangerous instrument against a minor under fifteen years of age</p> <p>YES__ NO__ c Sexual assault</p> <p>YES__ NO__ d Molestation of a child</p> <p>YES__ NO__ e Sexual conduct with a minor</p> <p>YES__ NO__ f Commercial sexual exploitation of a minor</p> <p>YES__ NO__ g Sexual exploitation of a minor</p> <p>YES__ NO__ h Child abuse</p> <p>YES__ NO__ i Kidnapping</p> <p>YES__ NO__ j Sexual abuse of a minor</p> <p>YES__ NO__ k Taking a child for the purpose of prostitution as prescribed in section 13-3206</p> <p>YES__ NO__ l Child prostitution as prescribed in section 13-3212</p> <p>YES__ NO__ m Involving or using minors in drug offenses</p>	<p>YES__ NO__ n Continuous sexual abuse of a child</p> <p>YES__ NO__ o Attempted first-degree murder</p> <p>YES__ NO__ p Any other dangerous crime against children as defined in section 13-604.01</p> <p>YES__ NO__ q Any of the above listed offenses if committed as a reparatory offense as described in section 13-1001</p> <p>YES__ NO__ r Any offense causing you to register as a sex offender</p> <p>YES__ NO__ s First-degree murder</p> <p>YES__ NO__ t Armed Robbery</p> <p>YES__ NO__ u Incest</p> <p>YES__ NO__ v Exploitation of minors involving drug offenses</p> <p>YES__ NO__ w Sexual abuse of a vulnerable adult</p> <p>YES__ NO__ x Sexual exploitation of a vulnerable adult</p> <p>YES__ NO__ y Commercial sexual exploitation of a vulnerable adult</p> <p>YES__ NO__ z Abuse of a vulnerable adult</p> <p>YES__ NO__ aa Molestation of a vulnerable adult</p> <p>YES__ NO__ bb Neglect of a vulnerable adult</p>
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I understand that pursuant to ARS § 15-534, any person who makes a false statement, representation or certification in any application for certification is guilty of a misdemeanor offense. I swear or affirm that the foregoing information completed by me, or submitted by me for certification purposes is, to the best of my knowledge, true and correct. Furthermore, should any part or all of the information herein provided prove to be false, I recognize that it shall be just cause for revocation, suspension, or other disciplinary action against any certificate issued to me by the Arizona Department of Education.

Applicant's Signature

Date